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| <b>AGENCY NAME:</b> | <b>SC JUDICIAL DEPARTMENT</b> |                 |            |
| <b>AGENCY CODE:</b> | <b>B04</b>                    | <b>SECTION:</b> | <b>057</b> |



## Fiscal Year 2014-15 Accountability Report

### SUBMISSION FORM

|                       |   |
|-----------------------|---|
| <b>AGENCY MISSION</b> | The mission of the Judicial Department is to provide a fair, independent and accessible forum for the just and timely resolution of legal disputes. |
|-----------------------|---|

Please identify your agency's preferred contacts for this year's accountability report.

|                           | <u>Name</u>      | <u>Phone</u>  | <u>Email</u>   |
|---------------------------|------------------|---------------|--|
| <b>PRIMARY CONTACT:</b>   | Rosalyn Frierson | (803)734-1800 | <a href="mailto:rfrierson@sccourts.org">rfrierson@sccourts.org</a> |
| <b>SECONDARY CONTACT:</b> | Carolyn Taylor   | (803)734-1970 | <a href="mailto:ctaylor@sccourts.org">ctaylor@sccourts.org</a>     |

I have reviewed and approved the enclosed FY 2014-15 Accountability Report, which is complete and accurate to the extent of my knowledge.

|  |                                |
|--|--------------------------------|
| <b>AGENCY DIRECTOR<br/>(SIGN/DATE):</b>  |                                |
| <b>(TYPE/PRINT NAME):</b>                | Chief Justice Jean Hoefer Toal |
| <b>BOARD/CMSN CHAIR<br/>(SIGN/DATE):</b> |                                |
| <b>(TYPE/PRINT NAME):</b>                |                                |

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## **AGENCY'S DISCUSSION AND ANALYSIS**

### **PURPOSE, MISSION AND GOALS**

By the adoption of Article V of the South Carolina Constitution, the people of South Carolina have established the South Carolina Judicial Department (SCJD) as one of the three co-equal branches of the State Government. The Chief Justice serves as the administrative head of the SCJD. Through administrative orders, court rules, and other directives, the Chief Justice and the Supreme Court of South Carolina provide guidance for the operation of the statewide, unified judicial system, and various boards and commissions that have been established by the Supreme Court. The organizational structure of the SCJD can be categorized into two areas: (1) adjudication and (2) administration. Directly or indirectly, the lives of all South Carolina citizens are affected by the decisions of the trial courts and the appellate courts. These courts make decisions that could involve local zoning, taxation, interpretation of state statutes, or other matters that may significantly affect the public. The SCJD works constantly to provide a court system that not only is fair but is also perceived to be fair, and in which all persons are treated equally and all matters are resolved in an unbiased and just manner, according to the United States Constitution, the South Carolina Constitution, state statutes, and the common law.

The SCJD can accomplish its purpose and mission by setting goals that set a higher standard for the department. The SCJD's goals are as follows:

- Ensure Public Access
- Maintain Public Trust and Confidence
- Provide Quality and Timely Dispute Resolution
- Collaborate with Justice System Partners and other Stakeholders
- Enhance Judicial Administration

Through the combined efforts of judges, administration and staff, the SCJD has made notable achievements this year. Some of the accomplishments significantly improved specific operations within the courts while others have solidified the changing direction, attitude, and approach of individuals working in and with the Judicial Branch. Below, we have summarized our achievements and efforts that allow us to continue achieving these goals.

**Attorney Information System (AIS):** AIS web services were extended to the E-Filing system for testing purposes and will be used for the E-Filing pilot. These web services allow the AIS user credentials to be used by attorneys when logging into the E-Filing system and permit the real-time sharing of attorney contact information with E-Filing.

**Security:** Maintaining the security of its records remains a critical priority of the SCJD. After completing an assessment of the vulnerabilities, the Department made the following improvements and efforts during this period:

- Security Monitoring. Renewing the contract with our "best of breed" security company to provide 24/7 monitoring and IPS services for all data entering and exiting SCJD's main firewall, and adding threat intelligence service to maintain better posture on current security threats.

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- Email Protection. SCJD has implemented a new system that better protects our users from inbound email that has malicious links or files, contains phishing threats, or is of a bulk mail nature. Outbound mail containing sensitive data is now automatically encrypted.
- USB Encryption. Expanding upon existing disk encryption policy for mobile devices, SCJD tested and implemented data encryption for all USB devices connected to SCJD equipment.
- Physical Security. As part of its renovation plan for our Calhoun building, SCJD has implemented better physical security that includes personal card ID badges for building access, internal and external video cameras, and policies that cover this area of security.
- Two Factor Authentication. SCJD completed its implementation of two factor authentication to protect the court's most sensitive data when privileged users connect remotely via full VPN technology.
- Policy Updates. Continuing to update existing policy; write, review, and publish new policy; and reset the agency's security priorities, all of which provide a comprehensive security framework for SCJD.
- Security Awareness. SCJD has continued to train new and existing employees through both our security awareness education program and regular phishing email assessments.
- Firewall Maintenance Upgrades. Continuing to maintain our primary security devices in a current level of software protection that eliminates existing issues and promotes stability within the network.

Notes on planned goals progress:

- Since submitting the prior Accountability Report, the first goal of having a BC-DR study to produce a plan has changed and expanded. A full Request for Proposal (RFP) has been drafted and submitted for vendors to bid on consulting services to perform analysis and assessment of current environment, create a comprehensive BC-DR plan, implement and test plan as SCJD moves forward with plan recommendations.
- The completion of BC-DR Phases will start to take place after the vendor chosen by the RFP process has been selected, and begins work on the above mentioned phases.

**Case Management Systems (Appellate Courts):** The functional specifications for electronic order circulation - an enhancement to C-Track - were submitted by the vendor. When implemented, this enhancement will allow proposed orders to be circulated electronically, in the Supreme Court and the Court of Appeals, with the vote of each justice/judge being recorded. This will help eliminate delays in the processing and filing of orders by the appellate courts.

**Case Management Systems (Trial Courts):** Completion of 33 modifications to the Trial Court software (CMS) to handle electronically filed Common Pleas court documents is scheduled for release in FY 2015-2016. Seventeen of the thirty three modifications were county initiated. Work is under way with SC.Gov to take the Trial Courts CMS application to PCI 3.0 compliance. PCI 3.0 is the standard to secure credit cards. Efforts are under way to enhance CMS to handle electronically submitted Universal Traffic Tickets and to electronically report disposition data to SCDMV in order to meet DMV's ten day reporting requirement. Additionally, CMS is being enhanced to generate word merged documents in a manner that eliminates the need for the three-year Microsoft Word license agreement for CMS users saving a total \$246,000.

**E-Filing:** The interface between the E-Filing and the Trial Court CMS was completed for Common Pleas filings. Also, the interface between E-Filing and AIS for automated attorney validation was completed. Statewide rollout of electronically filed Common Pleas court documents is scheduled to begin in Clarendon County during FY 2015-2016. Plans are underway to use E-Filing as the mechanism for the Trial Court CMS to receive

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electronically filed Universal Traffic Tickets from the SCDMV. Development on this project is scheduled to follow the beginning of the statewide Common Pleas E-Filing rollout.

**Reduction of Certiorari Cases Pending before the Supreme Court of South Carolina:** During FY 2014-2015, the Supreme Court gave special emphasis to reducing the number of certiorari cases pending before it. At the beginning of that fiscal year, the Supreme Court had 538 certiorari cases seeking review in post-conviction relief cases (PCR certiorari cases) pending before it and 282 certiorari cases seeking review of decisions of the South Carolina Court of Appeals (COA certiorari cases). By the end of the fiscal year, the Supreme Court had reduced the number of PCR certiorari cases to 393, a 27 percent reduction, and the number of COA certiorari cases to 158, a 44 percent reduction. Regarding the PCR cases, it should be noted that this reduction was done without any transfer of those cases to the Court of Appeals.

**Restriction of Extensions in Cases Seeking Review of Decisions of the South Carolina Court of Appeals:** The Supreme Court reviews decisions of the South Carolina Court of Appeals by a writ of certiorari. Due to its concern about the delay in these cases, the Court issued an order significantly restricting extensions that can be granted in these cases. This order has reduced the time it takes for these cases to be ready for consideration by the Supreme Court.

**Public Access to the Appellate Case Management System:** During FY 2014-2015, public access to the Appellate Case Management System was expanded to include cases pending before the Supreme Court seeking review of decisions of the South Carolina Court of Appeals (minus family court cases). This includes access not only to general case information and events, but also to the documents filed in these cases. It is anticipated that public access will be further expanded to include post-conviction relief cases, certified questions, original jurisdiction and extraordinary writs during the first part of FY 2015-2016.

**Business Courts:** The Supreme Court established Business Courts to provide an option to litigate complex business, corporate, and commercial matters in the circuit courts. The specialized business courts address complex business matters by utilizing specialized case management procedures. The goal is to increase the efficiency of the civil court system. Business Courts are now accessible to all counties statewide within three Regions. Of the eight Business Court judges, two judges are assigned to each of the three regions and two judges are assigned on an at-large basis. The Business Court judges have exclusive jurisdiction over any business court case filed within his or her region. The Chief Justice approves the assignment of cases to Business Court based upon the recommendation of the Business Court judge. During September 2, 2007, to September 1, 2015, 165 Business Court Assignments were granted and 33 Business Court Assignments were denied (198 cases in total). Of the cases denied, 10 cases were consolidated and designated as complex cases. During FY2014-2015, 21 Business Court Assignments were granted and 8 Business Court Assignments were denied (29 cases in total).

**Criminal Docket Reform:** In furtherance of the Supreme Court's 2012 opinion in *State v. Langford*, the Court created the General Sessions Docket Committee, which is charged with making recommendations to the Court concerning the adoption of an order for the orderly and efficient administration of the docket in the Court of General Sessions. Since the *Langford* decision, the Chief Justice has approved differentiated case management orders established in several counties.

Additionally, the Supreme Court issued an Administrative Order requiring Solicitors to reconcile their current pending cases with Clerks of Court and Public Defenders. Based on the reconciliations, Clerks of Court will provide the Chief Judge for Administrative Purposes a list of all cases pending over 545 days from the date of

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filing. Cases pending for more than 545 days shall be promptly set for disposition by the Chief Judge for Administrative Purposes, who consults with the Solicitor regarding the best method to achieve prompt resolution, such as requesting special terms of court. Clerks continue to conduct monthly self-audits to ensure the records provided to SCJD are accurate. Solicitors and Clerks also reconcile pending cases on a quarterly basis, using the 545 day benchmark.

**Family Court:** The Family Court Docket Management Task Force and Sub-Committee continues to make significant strides in assisting the family courts in disposing of pending docket cases over 365 days old. Judge Aphrodite Konduros leads the effort to ensure accurate and timely reporting of caseload information to Court Administration. The Family Court Docket Management subcommittee met in September 2014, January 2015 and April 2015 to review progress toward all counties reaching the 365 day benchmark and to discuss issues related to management of cases in family court.

**The Legal Profession:** The Supreme Court continues to improve and refine its rules relating to bar admissions, and the ethical and disciplinary requirements applicable to lawyers. In FY 2014-2015, this included, among other things, amendments to allow lawyers to more freely deposit trust funds with credit unions; the addition of a limited admission rule to allow judge advocates on active duty to represent military members and their dependents before the courts of this State; the addition of a rule allowing lawyers licensed in another jurisdiction to temporarily practice in South Carolina following a major disaster in that jurisdiction; and amendments to the Rules for Lawyer Disciplinary Enforcement to relax the restrictions on law-related employment of lawyers suspended for nine months or less, to further define and clarify the powers and duties of a receiver, and to provide for a resignation in lieu of discipline. Further, the Court continues to focus significant effort on improving the bar admission process and the professional development of new lawyers. This included the start of a project to develop a revised bar application form that can be filed electronically, and to require newly admitted lawyers to complete an essential series course during their first year of admission.

**Other Collaborations:** SCJD will continue its collaboration with the Department of Social Services (DSS), the Children's Law Center and other agencies through the Federal Court Improvement Grant Program to expedite the processing of child protection cases. The partnership with DSS promotes the ability to monitor and track the timeliness of cases as they move through the courts toward permanent resolutions for children. The Court Liaison Initiative is currently in 40 of 46 counties, with plans to expand to the remaining counties during FY2015-2016. The court liaisons not only identify strategies to increase timeliness and effectiveness of court hearings, but also identify training needs for judges, attorneys, guardians ad litem (GALs), DSS caseworkers and others. Training specific to child protection cases is provided to family court judges, volunteer GALs, program attorneys for the GALs, and attorneys for defendant parents to improve both timeliness and quality of court hearings. The Data Grant will allow DSS to develop a system for identifying and tracking those families with open Family Preservation Service Cases who do not have court intervention, with a goal of quickly bringing those families to the court's attention. The anticipated outcome is that families will experience a decrease in the length of time of DSS involvement. The Data Grant also provides for enhanced integration with the Child Protective Services System as well as the reporting capabilities of the Legal Case Management System. These efforts are designed to provide access to critical data needed for reporting results.

#### **KEY STRATEGIC GOALS FOR FISCAL YEAR 2015 - 2016 AND FUTURE YEARS**

The SC Judicial Department continues to maintain its standards for effective and efficient administration even though the department has limited resources and budgetary constraints each year. The SCJD continues to implement new innovations that further improve services to the public while increasing efficiencies of internal operations. Also, the SCJD holds attorneys and judges accountable to higher professional and ethical standards.

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As part of the internal operations, the SCJD must continually train its employees about safeguarding SCJD's data while upgrading the technical controls over this data. By optimizing resources and utilizing technology, the SCJD can reach its goals and achieve its mission of providing fair, independent and accessible forums for the just and timely resolution of legal disputes for the citizens of South Carolina.

Our goals, strategies and objectives are outlined in the following templates.

|              |                        |          |     |
|--------------|------------------------|----------|-----|
| Agency Name: | SC JUDICIAL DEPARTMENT |          |     |
| Agency Code: | B04                    | Section: | 057 |



Fiscal Year 2014-15  
Accountability Report

Program Template

| Program/Title                       | Purpose   | FY 2013-14 Expenditures |              |            |               | FY 2014-15 Expenditures |              |            |               | Associated Objective(s)                                |
|-------------------------------------|---|-------------------------|--------------|------------|---------------|-------------------------|--------------|------------|---------------|--|
|                                     |   | General                 | Other        | Federal    | TOTAL         | General                 | Other        | Federal    | TOTAL         |  |
| I.A. The Supreme Court              | Develops the law by issuing opinions and orders which serve as precedent for other courts. Through administrative orders, court rules and other directives, the Supreme Court and its Chief Justice provide guidance for the administration of the unified judicial system. | \$ 3,527,267            | \$ 861,661   | \$ -       | \$ 4,388,928  | \$ 3,397,325            | \$ 1,332,376 | \$ -       | \$ 4,729,701  | 3.1.1 through 3.4.6                                    |
| I.B. Board of Law Examiners         | Responsible for processing applications of individuals seeking admission to practice law in South Carolina.   | \$ -                    | \$ 806,995   | \$ -       | \$ 806,995    | \$ -                    | \$ 759,334   | \$ -       | \$ 759,334    | 2.4.1, 2.4.2; 4.1.1 through 4.2.3; 4.4.1 through 4.4.5 |
| I.C. Office of Disciplinary Counsel | Investigates and prosecutes complaints involving allegations of misconduct and incapacity on the part of lawyers and judges.  | \$ -                    | \$ 982,324   | \$ -       | \$ 982,324    | \$ -                    | \$ 1,045,005 | \$ -       | \$ 1,045,005  | 2.3.1 and 2.3.2  |
| I.D. Commission on Conduct          | Regulates lawyer and judicial conduct to preserve the integrity of the judicial and legal profession.   | \$ -                    | \$ 391,556   | \$ -       | \$ 391,556    | \$ -                    | \$ 444,454   | \$ -       | \$ 444,454    | 2.3.1 and 2.3.2  |
| II. Court of Appeals                | An intermediate appellate court that reviews decisions of the lower courts for procedural/legal errors.   | \$ 4,051,557            | \$ 372,030   | \$ -       | \$ 4,423,587  | \$ 4,118,862            | \$ 966,508   | \$ -       | \$ 5,085,370  | 3.1.1 through 3.4.6                                    |
| III. Circuit Court                  | Serves as trial courts that are comprised of the General Sessions (Criminal) and Common Pleas (Civil).  | \$ 11,843,960           | \$ 2,399,586 | \$ -       | \$ 14,243,546 | \$ 11,740,009           | \$ 2,866,502 | \$ -       | \$ 14,606,511 | 3.1.1 through 3.4.6                                    |
| IV. Family Court                    | Provides a forum for the resolution of disputes involving family matters such as divorce, abuse, neglect, and juvenile matters.   | \$ 11,822,819           | \$ 148,590   | \$ -       | \$ 11,971,409 | \$ 12,597,285           | \$ 180,443   | \$ -       | \$ 12,777,728 | 3.1.1 through 3.4.6                                    |
| V.A. Court Administration           | Serves the Chief Justice in her capacity as the Administrative head of the SC Judicial system.  | \$ -                    | \$ 1,167,194 | \$ 564,334 | \$ 1,731,528  | \$ -                    | \$ 1,304,931 | \$ 414,759 | \$ 1,719,690  | 2.5.1 through 2.5.4; 5.1.1 through 5.1.2               |
| V.B. Finance and Personnel          | Responsible for the internal fiscal operations for the department to include Human Resources.   | \$ -                    | \$ 957,127   | \$ -       | \$ 957,127    | \$ -                    | \$ 1,183,187 | \$ -       | \$ 1,183,187  | N/A  |
| V.C. Information Technology         | Provides the technology tools to modernize the Judicial Branch to allow the electronic exchange of information with other state and local agencies.   | \$ 931,657              | \$ 5,847,694 | \$ -       | \$ 6,779,351  | \$ -                    | \$ 5,928,272 | \$ -       | \$ 5,928,272  | 1.1.1 through 1.3.2; 2.1.1 through 2.2.3               |
| VI. Judicial Commitments            | Provides funds for examiners, guardians, and attorneys for chemically and mentally dependent individuals.   | \$ -                    | \$ 353,890   | \$ -       | \$ 353,890    | \$ -                    | \$ 354,320   | \$ -       | \$ 354,320    | N/A  |
| VII. Language Interpreters          | Provides funds for interpreters appointed in judicial proceedings.  | \$ 90,076               | \$ 81,448    | \$ -       | \$ 171,524    | \$ 90,000               | \$ 90,947    | \$ -       | \$ 180,947    | 1.4.1 through 1.4.4                                    |
| VIII. Employer Benefits             | Employer contributions for the department   | \$ 13,816,444           | \$ 2,473,882 | \$ -       | \$ 16,290,326 | \$ 14,435,053           | \$ 2,987,133 | \$ -       | \$ 17,422,186 | N/A  |
| All Other Items                     | E-filing; Technology Upgrades; SCEIS payment; Barnwell County Roof  | \$ 100,000              | \$ 1,197,594 | \$ -       | \$ 1,297,594  | \$ 670,440              | \$ 398,962   | \$ -       | \$ 1,069,402  | 1.2.1 through 1.2.3                                    |

Agency Name: SC JUDICIAL DEPARTMENT

Fiscal Year 2014-15  
Accountability Report

Agency Code: B040 Section: 057

Strategic Planning Template

| Type | Goal | Item #<br>Strat | Object | Description   |
|------|------|-----------------|--------|---|
| G    | 1    |                 |        | <b>Ensure Public Access to Judicial Department Resources</b>  |
| S    |      | 1.1             |        | <b>Enhance the Appellate Case Management System (C-Track) by expanding the number of case types available for public access</b>   |
| O    |      |                 | 1.1.1  | Add Post-Conviction Relief cases to C-Track Public Access   |
| O    |      |                 | 1.1.2  | Add Certified Questions cases to C-Track Public Access  |
| O    |      |                 | 1.1.3  | Add Original Jurisdiction and Extraordinary Writ cases to C-Track Public Access   |
| S    |      | 1.2             |        | <b>Implement E-Filing</b>   |
| O    |      |                 | 1.2.1  | Begin statewide rollout in Common Pleas   |
| O    |      |                 | 1.2.2  | E-ticketing from DMV  |
| O    |      |                 | 1.2.3  | Establish functional standards for E-Filing in the Appellate Courts   |
| S    |      | 1.3             |        | <b>Enhance Trial Courts CMS</b>   |
| O    |      |                 | 1.3.1  | Display Common Pleas images on the Public Index   |
| O    |      |                 | 1.3.2  | Eliminate Microsoft Word licensing requirements   |
| S    |      | 1.4             |        | <b>Improve the uniform and efficient delivery of interpreter services to non-English speaking and hearing impaired court participants</b>   |
| O    |      |                 | 1.4.1  | Increase the number and regularity of orientation sessions, written exams, oral examinations and add skill-building workshops for interpreters interested in court interpreting                         |
| O    |      |                 | 1.4.2  | Continue to encourage the increased use of telephonic interpreting for brief court hearings, particularly in Summary Courts   |
| O    |      |                 | 1.4.3  | Obtain Supreme Court approval of Frequently Asked Questions for the public, attorneys and court staff concerning use of foreign and sign language interpreters  |
| O    |      |                 | 1.4.4  | Continue work with ad hoc committee of summary court judges and staff to improve the uniform and efficient delivery of interpreter services for court participants                                      |
| G    | 2    |                 |        | <b>Maintain Public Trust and Confidence</b>   |
| S    |      | 2.1             |        | <b>Create a Plan Encompassing Both Overall Business Continuity and Disaster Recovery</b>  |
| O    |      |                 | 2.1.1  | Complete a study to create a Business Continuity-Disaster Recovery Plan for SCJD  |
| O    |      |                 | 2.1.2  | Create and publish BC-DR policy that encompasses the Plan objectives, defining who has the authority to execute the plan, where the plan is stored, and how to access the plan                          |
| O    |      |                 | 2.1.3  | Define Phases for implementation  |
| S    |      | 2.2             |        | <b>Provide Complete Network and Data Security for the Statewide Case Management System, E-Filing, and Other State/County Court Systems</b>  |
| O    |      |                 | 2.2.1  | Provide continuous 24/7 security monitoring and IPS services for all data entering and exiting our main firewall  |
| O    |      |                 | 2.2.2  | Implement best-practice security measures, prioritized by risk assessment level, to protect sensitive data using a multi-layered security approach  |
| O    |      |                 | 2.2.3  | Maintain and improve fault tolerant network equipment to provide reliable delivery of services  |
| S    |      | 2.3             |        | <b>Maintain Appropriate Ethical Standards for Lawyers, Judges and Judicial Staff</b>  |
| O    |      |                 | 2.3.1  | Review of the South Carolina Code of Judicial Conduct to determine if any amendments are appropriate in light of the current ABA Model Code of Judicial Conduct   |
| O    |      |                 | 2.3.2  | Review the Code of Conduct for Judicial Staff Attorneys and Law Clerks to determine if any amendments are appropriate to make its provisions more consistent with those in the Code of Judicial Conduct |
| S    |      | 2.4             |        | <b>Maintain High Standards for Admission to Practice Law</b>  |



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| O | 2.4.1 | Revise the bar application form to ensure that applicants are required to provide sufficient information to determine if they have the requisite character and fitness to practice law in South Carolina     |
| O | 2.4.2 | Provide for the electronic submission of bar applications  |
| S | 2.5   | <b>Provide Mentoring and Development Programs</b>  |
| O | 2.5.1 | Provide mentoring program for newly appointed Summary Court judges   |
| O | 2.5.2 | Pair all newly appointed Summary Court judges with mentors from the Circuit and Family Court benches   |
| O | 2.5.3 | Collaborate with the South Carolina Commission on Specialization and Continuing Legal Education to evaluate the mentoring program  |
| O | 2.5.4 | Complete transition from Circuit and Family Court mentors to Summary Court judges mentoring Summary Court judges   |
| G | 3     | <b>Provide Quality and Timely Dispute Resolution</b>   |
| S | 3.1   | <b>Enhance the Appellate Case Management System (C-Track)</b>  |
| O | 3.1.1 | Work with vendors to implement order circulation based on specifications that have been submitted  |
| S | 3.2   | <b>Reduce Delay in Appellate Proceedings</b>   |
| O | 3.2.1 | Continue to enforce restrictions on extension requests to reduce delays  |
| O | 3.2.2 | Review and modify internal processing procedures used by the appellate courts to minimize delay  |
| S | 3.3   | <b>Streamline Appellate Case Processing by Moving Toward a Completely Electronic Record</b>  |
| O | 3.3.1 | Implement the approval given by the Department of Archives and History to make the electronic record the official record of the Supreme Court and Court of Appeals   |
| O | 3.3.2 | Modify record retention schedules to reflect change to electronic records  |
| O | 3.3.3 | Eliminate paper files and records where appropriate to conserve staff resources  |
| S | 3.4   | <b>Resolve General Sessions (Criminal), Common Pleas (Civil), and Family Court cases in accordance with benchmark goal established for trial courts - 80% of cases disposed of within 365 days or less</b>   |
| O | 3.4.1 | Expand Court-Annexed Alternative Dispute Resolution (ADR) statewide by designating by court order, the remaining 13 counties as mandatory ADR  |
| O | 3.4.2 | Continue work of General Sessions Docket Committee to reform criminal docketing and provide recommendations to the Supreme Court for orderly administration of the General Sessions docket                   |
| O | 3.4.3 | Implement recommendation of Civil Docket management committee to pilot program establishing a streamlined process for the management of post-conviction relief actions in the 5th and 11th Judicial Circuits |
| O | 3.4.4 | Implement recommendation of Civil Docket management committee to pilot resolution of motions in civil actions without a hearing in 3rd and 15th Judicial Circuits  |
| O | 3.4.5 | Reconcile on a quarterly basis, discrepancies between records maintained by the Solicitors and the Clerks of Court   |
| O | 3.4.6 | Cases pending over 545 days since the date of filing shall be promptly set for disposition by the Chief Judge of Administrative Purposes   |
| G | 4     | <b>Collaborate with Justice System Partners and Other Stakeholders</b>   |
| S | 4.1   | <b>Interact with Law Schools</b>   |
| O | 4.1.1 | Provide the law students at the Charleston Law School, University of South Carolina Law School and the Charlotte Law School with on campus briefings about the bar examination process in South Carolina     |
| O | 4.1.2 | Continue to collaborate with the law schools to ensure that ethics and professionalism are a vibrant part of the development of each law student   |
| S | 4.2   | <b>Interact with Educational Institutions</b>  |
| O | 4.2.1 | Host the "Class Action Program" which allows high school and middle school students the opportunity to observe oral arguments before the Supreme Court   |
| O | 4.2.2 | Host the "Case of the Month" program to give students who cannot attend the "Class Action Program" a similar experience using video of the arguments   |
| O | 4.2.3 | On a yearly basis, host the Supreme Court Institute to provide secondary social studies teachers with detailed information and training about the judicial system in South Carolina                          |
| S | 4.3   | <b>Interact with the Public</b>  |
| O | 4.3.1 | If appropriate, provide general public with notice and an opportunity to submit written comments regarding rule changes and other matters  |
| O | 4.3.2 | Make self-help resources, court rules, forms, and other information available to the public on the Judicial Department website   |
| S | 4.4   | <b>Interact with the South Carolina Bar and Other Law Related Organizations</b>  |

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| O | 4.4.1 | Meet with the leadership of the South Carolina Bar to determine its needs and issues   |
| O | 4.4.2 | Consider petitions filed by the South Carolina Bar to amend rules or take other action   |
| O | 4.4.3 | Through the Chief Justice's Commission on the Profession, continue to work with the South Carolina Bar and the American Board of Trial Advocates to improve the trial experiences requirement for new lawyers                    |
| O | 4.4.4 | Host foreign judges and officials as part of exchange programs to foster the rule of law in other countries  |
| O | 4.4.5 | Continue to actively support the iCivics non-profit organization as it provides students with educational tools to help them become active and knowledgeable citizens in our democratic system of government                     |
| G | 5     | Enhance Judicial Administration  |
| S | 5.1   | Court Reporter Reform - Ensure verbatim records are available for all terms of court utilizing digital technology to supplement existing resources   |
| O | 5.1.1 | Incorporate the use of Digital Recorders in Courtrooms to supplement existing Court Reporters as recommended by the National Center for State Court (NCSC) consultants   |
| O | 5.1.2 | Equip 15 Courtrooms in Phase 1 with Digital Recorder devices, as recommended by the NCSC consultants and approved by the Chief Justice, in courtrooms throughout the state to be used during Family or Circuit Court proceedings |

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Agency Name: SC JUDICIAL DEPARTMENT

Fiscal Year 2014-15  
Accountability Report

Agency Code: B04 Section: 057

Performance Measurement Template

| Item | Performance Measure  | Last Value | Current Value | Target Value | Time Applicable  | Data Source and Availability   | Reporting Freq. | Calculation Method | Associated Objective(s) |
|------|--|------------|---------------|--------------|------------------|--|-----------------|--------------------|-------------------------|
| 1    | % Functional Design Specification for C-Track completion   | 0%         | 50%           | 100%         | July 1 - June 30 | Thomson Reuters consultants  | YEARLY          | N/A                | 3.1.1 and 3.1.2         |
| 2    | % New case types available on C-Track Public Access  | 0%         | 25%           | 100%         | July 1 - June 30 | SC Courts website's C-Track public access                                    | YEARLY          | N/A                | 1.1.1 through 1.1.4     |
| 3    | % of Supreme Court Sessions live streamed  | 0%         | 100%          | 100%         | July 1 - June 30 | 2014-2015 SC Supreme Court roster of cases                                   | YEARLY          | N/A                | N/A                     |
| 4    | % Complete of BC-DR Plan from study  | 0%         | 10%           | 100%         | July 1 - June 30 | SCJD BC-DR Plan  | YEARLY          | N/A                | 2.1.1 through 2.1.3     |
| 5    | % Complete of BC-DR Phases   | 0%         | 0%            | 30%          | July 1 - June 30 | SCJD BC-DR Plan  | YEARLY          | N/A                | 2.1.2 through 2.1.3     |
| 6    | % of successful completion of security projections initiated   | 0%         | 100%          | 100%         | July 1 - June 30 | SCJD Security Department   | YEARLY          | N/A                | 2.2.1 through 2.2.3     |
| 7    | % of successful responses to defend against known security incidents, eliminating any loss or breach of data   | 0%         | 100%          | 100%         | July 1 - June 30 | SCJD Security Department   | YEARLY          | N/A                | 2.2.1 through 2.2.3     |
| 8    | Clarendon and Greenville counties will be operational in the E-Filing pilot  | 0%         | 25%           | 100%         | July 1 - June 30 | Commitment from Clarendon and Greenville counties to serve as pilot counties | YEARLY          | N/A                | 1.2.1 through 1.2.2     |
| 9    | Number of Counties where Business Court is available   | 3          | 46            | 46           | July 1 - June 30 | Supreme Court  | YEARLY          | N/A                | 3.4.1                   |
| 10   | Number of Judges presiding over Business Courts  | 3          | 8             | 8            | July 1 - June 30 | Supreme Court  | YEARLY          | N/A                | 3.4.1                   |
| 11   | General Session (Criminal) Courts - Circuits meeting benchmark of 80% cases disposed of within 365 days  | 3          | 3             | 16           | July 1 - June 30 | IT Department - County Stats Portal  | YEARLY          | N/A                | 3.4.2 through 3.4.6     |
| 12   | Common Pleas (Civil) Courts - Circuits meeting benchmark of 80% cases disposed of within 2 years.(Effective 7/1/14)  | N/A        | 14            | 16           | July 1 - June 30 | IT Department - County Stats Portal  | YEARLY          | N/A                | 3.4.2 through 3.4.6     |
| 13   | Family Court - Circuits meeting benchmark of 80% cases disposed of within 365 days   | 14         | 16            | 16           | July 1 - June 30 | IT Department - County Stats Portal  | YEARLY          | N/A                | 3.4.2 through 3.4.6     |
| 14   | Conduct semi-annual on-campus briefings for law students at USC, The Charleston Law School and the Charlotte School of Law regarding the Bar Examination                             | 0          | 6             | 6            | July 1 - June 30 | Available Semi-Annually  | YEARLY          | N/A                | 4.1.1                   |
| 15   | Provide high school and middle school students with the opportunity to participate in either the "Class Action" or Case of the Month Programs each month from September through June | 0          | 10            | 7            | July 1 - June 30 | Available monthly - September through June                                   | YEARLY          | N/A                | 4.2.1 through 4.2.2     |